



# **ANNUAL REPORT 2020-2021**

**CHITTAGONG GOVT. WOMEN'S COLLEGE**

**CHATTOGRAM**



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**MESSAGE**

Chittagong Govt. Women's College has been playing the role of torchbearer in disseminating the light of knowledge among the vast number of women since its inception. This glorious institution is instrumental in empowering women in all strata of society. We have almost ten thousand students at different levels from H.S.C to Masters. The college is the epicenter of different cultural activities. It provides students with different extra-curricular activities through BNCC, ROVER SCOUT, GIRLS' GUIDE and JUBO RED CRESCENT. Our main objective is to build up future leaders who will play the role of gamechangers in different socio-economic arenas at home and abroad CEDP has come forward to invest dynamism verve and vitality into our students by providing modern amenities. By this time, our college has got the gusto of new environment by the grace of CEDP. We hope CEDP will contribute more and more to help us attain the apex of success in our academic, cultural and extra-curricular fields. We look forward to achieving a milestone in establishing. Sonar Bangla dream of by the Father of the nation harnessing the potentiality of our students.

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## **Chapter-1**

### **Introduction**

Women constitute almost half of the total population of our country. With the advent of the new Millennium, Bangladesh has stepped into a new chapter of history with its huge women population who are still caught in inextricable quagmire of obsolete, back-dated and outdated educational system. On the contrary, MDG aims at incorporating this large section of population into the great vista of development, prosperity and most sophisticated education system as to tap the best, reap the best, harness the best out of this huge chunk of untapped population who are endowed with immense potentiality.

Chittagong Govt. Women's College has been playing a pioneering and pivotal role in educating the women of a vast area from Teknaf to Feni.

This college was established in 1957 with a view to disseminating the light of knowledge among the vast population. This is the largest, oldest and biggest college in Chattogram Division. It has about 9 thousand students having Science, Humanities and Business Studies group in Both H.S.C and Degree level. In H.S.C we have about 15 hundred students in class XI and about 15 hundred students in class XII. In the Degree level we have about 3 thousand students. Above all, we have Honors and Masters in 09 subjects. These subjects are Bengali, English, Economics, Sociology, Social Welfare, Philosophy, Political Science, Psychology & Islamic History & Culture.

Ctg. Govt. Women's College lies in the lap of scenic beauty and panoramic nature students of the Honors Departments are mostly from insolvent family but they are potential, prodigious, innovative, inventive and imaginative. If their potentiality can be harnessed, they will contribute to the development of nation in a cascading effect and the results will be tremendous.

The number of students has been rising arithmetically since its inception. But the facilities, perks and privileges are not. The whole institution is best with the following chronic crises of teachers, classrooms, library facilities, sports facilities above all multi-media and well-equipped classrooms.

## Chapter-2

### Overview of the College (Institutional and Academic)

#### 2.1 Governance and Teaching Structure

There are 1 Principal, 1 Vice-Principal, 2 Professors, 14 Associate Professors, 22 Assistant Professors, 33 Lecturer and 4 Demonstrators' posts in the teaching structure of this college. There are 28 office staffs for running the office of the college smoothly. The department wise lists of the teaching staffs and office staffs are given below.

#### Department wise Teaching Staffs

Sl. No.	Name of Department	Professor	Associate Professor	Assistant Professor	Lecturer	Demonstrator
01	Bangla	1	3	4	4	0
02	English	0	1	1	2	0
03	Economics	1	4	4	4	0
04	Islamic History & Culture	0	1	2	3	0
05	Political Science	0	1	1	2	0
06	Philosophy	0	1	1	2	0
07	Sociology	0	1	0	2	0
08	Social Welfare	0	1	1	2	0
09	Psychology	0	1	1	2	0
10	Physics	0	0	1	1	1
11	Chemistry	0	0	1	1	1
12	Mathematics	0	0	1	1	0
13	Zoology	0	0	1	1	1
14	Botany	0	0	1	1	1
15	Accounting	0	0	1	1	0
16	Management	0	0	1	1	0
17	Information And Communication Technology	0	0	0	1	0
18	Urdu and Farsi	0	0	0	1	0
19	Sanskrit	0	0	0	1	0
	<b>Total =</b>	<b>2</b>	<b>14</b>	<b>22</b>	<b>33</b>	<b>4</b>

### Other Staffs

Sl. No.	Name of the Post	No. of Posts
01	Physical Teacher	01
02	Assistant Librarian	01
03	Head Assistant	01
04	Accountant	01
05	Accountant Assistant	01
06	Cashier	01
07	Store Keeper	01
08	Electrician	01
09	Office Assistant	02
10	Cash Sarkar	01
11	Expert Bearer	04
12	Book Sorter	01
13	Office Assistant (MLSS)	11
14	Sweeper	01
<b>Total =</b>		<b>28</b>

### 2.2 List of Departments and others Academic Programs

There are 18 departments on this college. Due to the Covid-19 pandemic situation, it was not possible to enroll new students in the academic year 2020-21. In the academic year 2019-20, a total no of 8146 students were admitted in Honors and Masters Levels. Lists of the department wise enrolled students and the teachers teaching in the departments are given below:

#### No. of Students Enrolled in Honors & Masters Courses

Sl. No.	Department	Honors	Masters Part-1	Masters Final Part
01	Bangla	456		57
02	English	352		
03	Economics	548	58	179
04	Islamic History & Culture	416		88
05	Political Science	444		
06	Philosophy	368		36
07	Sociology	372		
08	Social Welfare	396		
09	Psychology	224		
<b>Total =</b>		<b>3576</b>	<b>58</b>	<b>360</b>

### No. of Students Enrolled in Degree Courses

Sl. No.	Department	No. of Student Enrolled
01	B.A (Pass)	837
02	B.S.S (Pass)	507
03	B.B.S (Pass)	900
04	B.Sc (Pass)	198
<b>Total =</b>		<b>2442</b>

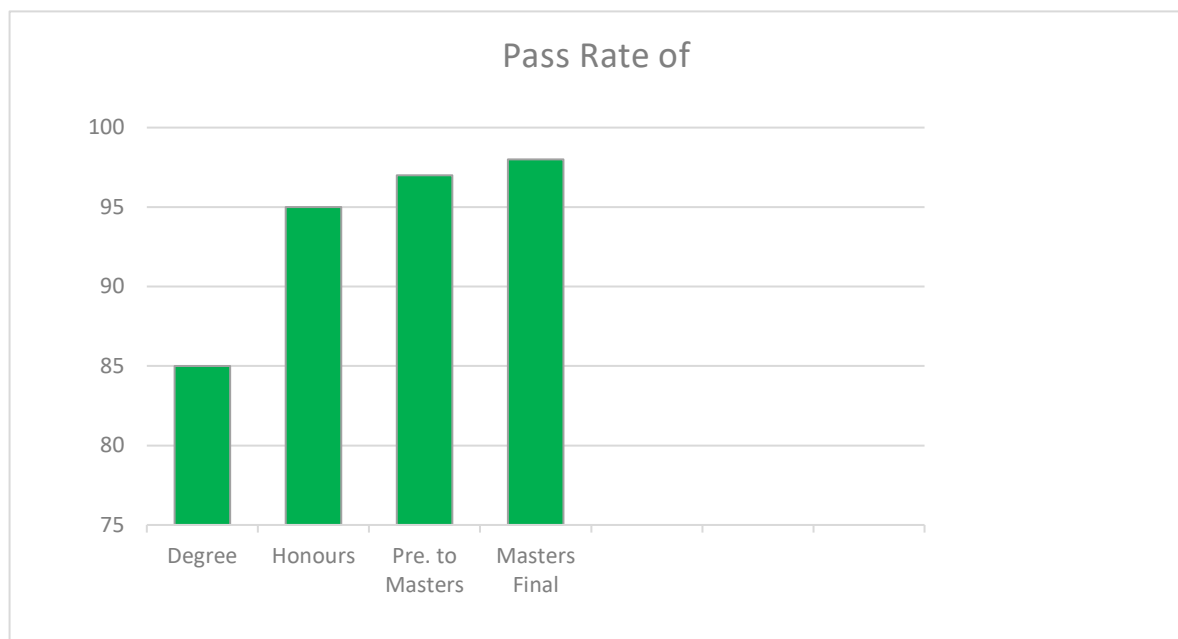
### No. of Teachers in Departments

Sl. No.	Department	No. of Teacher
01	Bangla	10
02	English	04
03	Economics	13
04	Islamic History & Culture	06
05	Political Science	04
06	Philosophy	04
07	Sociology	03
08	Social Welfare	03
09	Psychology	03
10	Physics	02
11	Chemistry	02
12	Mathematics	02
13	Zoology	02
14	Botany	02
15	Accounting	02
16	Management	02
17	Information And Communication Technology	01
<b>Total =</b>		<b>65</b>

### 2.3Key Academic Statistics

The result of this college at different levels is satisfactory. In Degree (Pass Course) the pass rate is 85%, in Honours 95%, in Masters (Pre) 97% and in Masters (Final) 98%. The overall pass rate is 94%

The female student's ratio of this college is the Teacher-Students Ratio is 1:126. The number of Female Stipend and Scholarship Receiving Student is 1800 and 140 respectively. The total number is 1940.



**Degree, Honours, Pre. to Masters & Master's Final Pass Rate**

## **2.4 Infrastructure and Facility Profile of the College**

There are about 8146 students studying in this college. The institution has the following infrastructure and Facility Profile:

1. No. of Classrooms : 36
2. Student Dormitories (Hostel) : 02, 400 seat and 1 Hostel Under Construction capacity of students minimum 500)
3. Computer Lab : 01
4. Science Lab : 05
5. Auditorium : 01
6. Central Library : 01
7. Departmental Seminar : 09
8. Student Common Room : 01
9. Teachers Room : 10
  - (i) Central : 01
  - (ii) Seminar : 09
10. Toilet : 72
11. Internet Access Facilities: All teachers avail Internet facilities but only a limited no. of students avail the internet access facility.
12. Digital Teaching Facilities in Classrooms : 10
13. Availability of Wi-Fi/ Hotspots : 15
14. Microbus : 01



## Chapter-3

### Highlights of the Year

#### **3.1Key Achievements and Highlights of the Year of the College**

##### **Academic :**

- Examination results : 99% participation in the final exam with pass rate of 95%
- Term Papers : 100% participation in submitting the term papers
- Tutorial Exam : 98%
- Attendance : 75% (in online classes)
- Classroom Performance: unmeasurable due to the absence of physical classes.
- Online classes: Due to Covid-19 pandemic situation, the online classes has been started and carried forward.

##### **Technological Development:**

The surveillance system of all of the 18 departments and the library is improved by the use of CC Camera. Also, sufficient number of Access control terminals has been installed in all of the department and library for keeping students' attendance.

##### **Non-cognitive factors:**

- **Self-Efficacy:** Students believe in her own ability to succeed in a particular situation which is called self-efficacy has been developed a lot through counselling to face the challenges in technology oriented education system.
- **Motivation :** Constant motivation is going on to actively take part in the process of learning as motivation involves biological, emotional, social and cognitive forces, teachers are constantly engaged in initiating and encouraging those faculties.
- **Self-Control :** Students are constantly encouraged by the teachers to develop the ability of controlling themselves and regulate their emotions, thoughts and behavior in the face of temptations and impulses as it is an executive functions, it is necessary for achieving specific goals.

#### **3.2Key Achievements and Highlights of the Year of the Departments**

7 out of 17 departments of the college individually arranged national & international webinars focusing on academic issues and commemorating the centenary birth anniversary of the father of the national, Bangabandhu Sheikh Mujibur Rahman. Due to Covid-19 situation, all the departments continued their academic activities through virtual platform.

### 3.3 Highlights of Students Activities of the Year

#### Academic :

- **Classroom Performance:** Classroom performance is an example of student response system. It is the key of learning. It allows the students to take part activity in the process of learning. Still our students are less inquisitive, but we have been trying to encourage those asking questions which is most important factor of inquisitiveness. And students are gradually responding to this system. We have succeeded a lot in doing so.
- **Sitting for examinations (Internal/External) :** Sitting for examination is the conventional feedback of learning system. Though it is directly related to the academic recognition, students are very keen to attend all kinds of feedback on examination performance. Here the participation of the learners is almost 100%.

#### Extra-Curricular Activities:

- **Sports :** Cannot be arranged due to the Covid-19 pandemic situation.
- **Cultural Activities:** Cannot be arranged due to the pandemic situation.
- **Social Activities:** The Red Crescent arranged a blood donation camp in the 1<sup>st</sup> fiscal year. They also distributed warm clothes and blankets among the poor people in the last winter. Rover Scouts, Rangers and BNCC unit also play roles to keep the campus clean once a month, take part disciplinary activities and marchpast during the celebration of the national days.
- **Civic Engagement:** In the last year, our students volunteered in some social awareness programs like health, human rights, enfranchisement and eve teasing issues.



Indoor Game



Covid-19 Vaccine Program



Victory Day Football Match



Martyrdom Day of Bangabandhu Sheikh Mujibur Rahman

### **3.4 Key Achievements and Highlights of the Year of Institutional Development Grans (IDG)**

- The packages include the procurement of 3 OTM packages namely (G-1: Furniture & Fixture for Project Office, Modern Classroom, Seminar & Depts.) (G-3 : AC, Fan, IPS, Generator & others Electric Devices), (W-1 : Renovation of Sub-Project Office rooms, wash rooms, ICT Lab, Modern Class room)
- The packages include the procurement of 4 RFQ packages namely (G-1 : Desktop, Laptop, Photocopier, Printer & Scanner for CEDP Sub-Project Office ), (G-2 : High Speed Digital Duplicating Machine), (G-6 : Books & Journals for Dept. & Library), (G-7 : Safe Drinking Water & Fire Extinguisher)
- The college also got IT equipment such as Desktop, Laptop, Printer, Scanner, Multimedia Projector procured by PMU as central procurement.
- With the implementation of the packages, all of the 10 department's students, teachers lounge got the full facilities of drinking water. The teaching learning environment has been improved by renovation and setting up adequate number of lights and fans, AC in 9 multimedia classroom & ICT Lab. 9 Honor's departments, Project Office, Seminar, 9 Modern Class room, ICT Lab have been furnished with modern furniture such as Steel Amirah, File Cabinet, IPS, AC, Fan, Multimedia Projector, Computer Table & Chairs, Visitor Chair, High and Low Bench etc.



**Fire Extinguisher**



**Safe Drinking Water Machine**



**Sub-Project Office**



**ICT Lab**

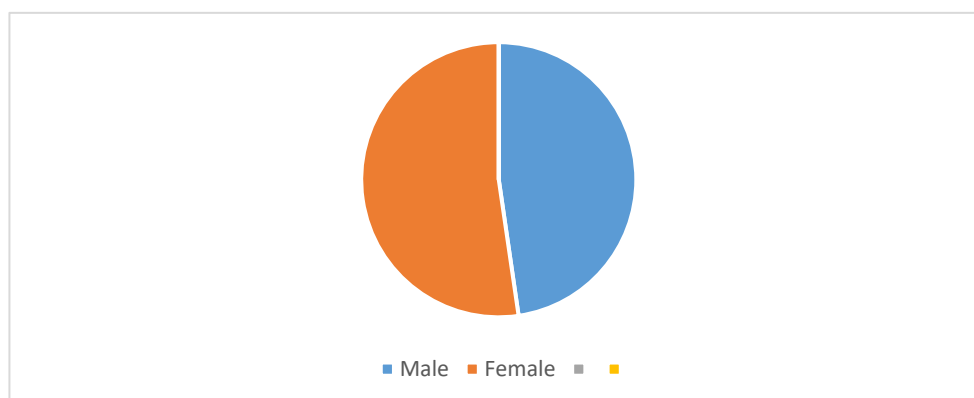
## Chapter-4 :Teachers Development

### 4.1 Overview of Teaching Force of the College

Both Male and Female Teachers are teaching in the college. In the college, there are 74 posts and at present 65 teachers are teaching. 9Posts are lying vacant. An overview of the teaching force of the college is as follows:

#### No. of Teachers by subject, Gender

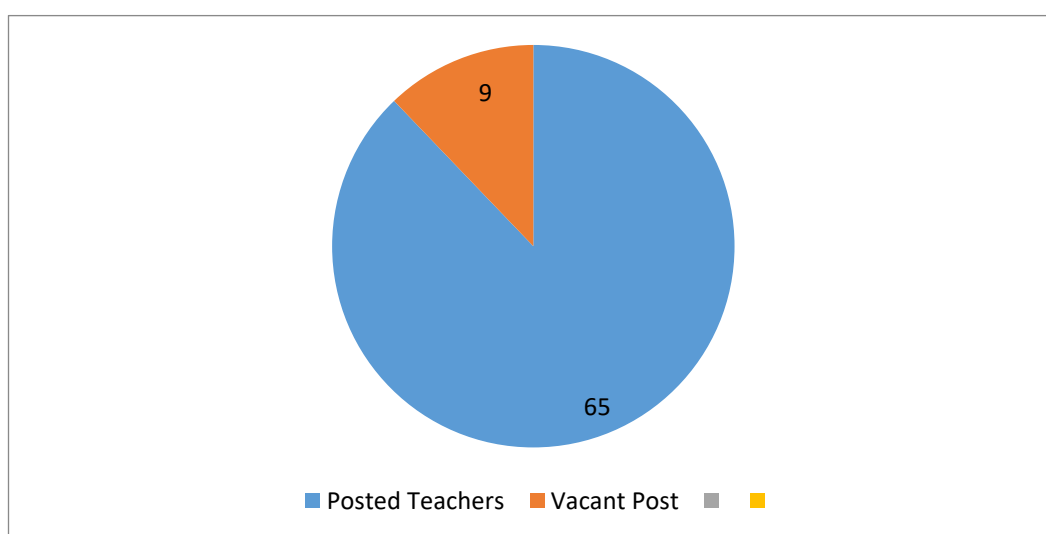
Sl. No.	Department	No. of Male Teachers	No. of Female Teachers	Total no. of Teachers
01	Bangla	2	8	10
02	English	2	2	4
03	Economics	8	5	13
04	Islamic History & Culture	3	3	6
05	Political Science	3	1	4
06	Philosophy	1	3	4
07	Sociology	2	1	3
08	Social Welfare	1	2	3
09	Psychology	2	1	3
10	Physics	2	0	2
11	Chemistry	0	2	2
12	Mathematics	2	0	2
13	Zoology	1	1	2
14	Botany	0	2	2
15	Accounting	0	2	2
16	Management	2	0	2
17	Information And Communication Technology	0	1	1
<b>Total =</b>		<b>31</b>	<b>34</b>	<b>65</b>



**Male & Female Teachers Ratio**

### No. of Post at a Glance

Sl. No.	Name of the Post	Created Post	Posted Teachers	Vacant Post
01	Principal	1	1	0
02	Vice Principal	1	1	0
03	Professor	2	2	0
04	Associate Professor	13	12	1
05	Assistant Professor	22	21	1
06	Lecturer	31	27	4
07	Demonstrator	4	1	3
<b>Total =</b>		<b>74</b>	<b>65</b>	<b>9</b>



**Posted & Vacant Post Ratio**

## 4.2 Highlights of Teacher Development Activities of the Year

**Online Classes** : During the Covid-19 period teachers show their expertise in conducting online classes.

**International Seminars** : Some teachers of the college took part in international webinars too.

## Chapter-5 :Budget and Finance

### 5.1 Summary of Annual Budget and Expenditures

Descriptions of total allocation & expenditure of the fiscal year 2020-2021 are given below:

Financial Code	Salary & Allowances	Allocation	Expenditure
31	<b>Rewards of Staffs</b>		
3111101	Basic salary of the officers	30265000.00	29444384.00
3111201	Basic salary of the officers	3620000.00	3387560.00
3111302	Travel Allowance	50000.00	50323.00
3111306	Education Allowance	400000.00	377000.00
3111310	Housing Rent Allowance	13826000.00	12952196.00
3111311	Medical Allowance	1278000.00	1237712.00
3111312	Telephone Allowance	70000.00	41000.00
3111314	Tiffin Allowance	35000.00	33548.00
3111316	Washing Allowance	16000.00	14674.00
3111325	Festival Allowance	5680000.00	5578710.00
3111328	Rest and Recreation Allowance	1041000.00	1008390.00
3111335	Bangla New year Allowance	569000.00	563984.00
32	<b>Use of Goods &amp; Services (Administrative Expenditures)</b>		
3211102	Cleanness	15000.00	00
3211113	Electricity	950000.00	650894.00
3211115	Water	350000.00	322803.00
3211117	Internet	70000.00	56000.00
3211119	Postal	5000.00	00
3211120	Telephone	30000.00	29580.00
3211127	Books & Magazine	110000.00	109969.00
3243102	Gas	110000.00	32120.00
3244101	Internal Travel Allowance (Travel & Transfer)	150000.00	144549.00
3255101	Computer Accessories	100000.00	100000.00
3255105	Other Stationaries	160000.00	160000.00
3256102	Chemicals	200000.00	200000.00
3256103	Suabale Articles	110000.00	110000.00
3256106	Dress (Materials)	90000.00	90000.00
3256107	Sports Item	120000.00	120000.00
3257301	Festivals	70000.00	70000.00
3258102	Furniture (Repairing & Maintenance)	15000.00	15000.00
3258103	Computer (Repairing & Maintenance)	90000.00	90000.00
38	<b>Others Expenditures</b>		
3821102	Land Development Tax	250000.00	107400.00
3221103	Urban Tax	2000000.00	2000000.00
41	<b>Non-Financial Assets (Capital Expenditures)</b>		
4112306	Laboratory Equipment's	350000.00	350000.00
4112312	Education and Educational Materials	100000.00	100000.00

## 5.2 Summary Of Annual revenues :

The Tuition& Admission fees collected from the students in the fiscal Year 2020-2021 & Fiscal Year 2021-2022 Till December 2021 are as follows

**Table :01**

Year	Session	No. of Students (Tuition& Admission fees)	Total	Full/Half free & Stipend rewarded	Net Total
Honours 1 <sup>st</sup>	2020-2021	887 X 325	288275.00	.00	288275.00
Honours 1 <sup>st</sup> Re-admissin	2019-2020	03 X 325	975.00	.00	975.00
Honours 2 <sup>nd</sup>	2019-2020	781 X 325	253825.00	.00	253825.00
Honours 2 <sup>nd</sup>	2018-2019	37 X 325	12025.00	.00	12025.00
Honours 2 <sup>nd</sup> Re-admissin	2018-2019	04 X 325	1300.00	.00	1300.00
Honours 3 <sup>rd</sup>	2018-2019	672 X 325	218400.00	.00	218400.00
Honours 3 <sup>rd</sup>	2017-2018	710 X 325	230750.00	.00	230750.00
Honours 4 <sup>th</sup>	2016-2017	664 X 325	215800.00	.00	215800.00
Degree 1 <sup>st</sup> Re-admission	2019-2020	04 X 325	1300.00	.00	1300.00
Degree 2 <sup>nd</sup>	2018-2019	573 X 325	186225.00	.00	186225.00
Degree 3 <sup>rd</sup>	2016-2017	12 X 325	3900.00	.00	3900.00
<b>Total =</b>			<b>1412775.00</b>		<b>1412775.00</b>

**Table :02**

Year	Session	No. of Students (Tutions& Admission fees)	Total	Full/Half free & Stipend rewarded	Net Total
Class XI Admission	2020-2021	1334 X 260	346840.00	12480.00	334360.00
Class XII	2019-2020	1324 X 260	344240.00	00	344240.00
<b>Total =</b>			<b>691080.00</b>	<b>12480.00</b>	<b>678600.00</b>

**Table :03**

Year	Session	No. of Students (Tutions& Admission fees)	Total	Full/Half free & Stipend rewarded	Net Total
Prili Masters	2019-2020	14X390	5460.00	00	5460.00
Masters Last Part Re-Admission	2018-2019	1X390	390.00	00	390.00
<b>Total =</b>			<b>5850.00</b>		<b>5850.00</b>



## **Chapter-6**

### **Concluding Remarks**

#### **6.1 Overall Assessment of Performance of the Last Year and Key Target for the Next Year**

The teachers and the employees showed creativity and innovative skills in continuing academic and official activities in the changed pandemic situation. They showed quick adaptability and a communicative skills too. The all these are the part of their accountability with the profession. They also development problem solving and inter personal skills.

If the pandemic situation continues, we must carry on the technology-assisted programs to ensure the virtual attendance, punctuality, productivity of quality work, mutual cooperation coaching and training skills and so on.

Evaluation systems will be introduced to ensure the professional commitment of the teachers and the employees as well.

With the development of pandemic situation, programs of virtual platform should be minimized and classroom based activities should be restored as it were previously.

#### **6.2 Key Challenges and Risks for the College**

##### **Risk Factors :**

- Lack of motivation for academic performance
- Changing negative attitude to positive
- Help to boost up self-respect and level of confidence
- Reducing psychological problems
- Reducing under preparation for academic

##### **Feedback Key Challenges :**

- Overcoming the academic loss during Covid-19 period
- Enhancing classroom performance
- Setting up technology based classrooms
- Developing behavioral pattern and cultural attitude
- Increasing guardians involvement
- No student should be left behind

#### **6.3 Recommendations :**

If we find any change in ongoing pandemic situation, we should increase technological facilities, such as Wi-Fi access for both of the teachers and students. In the periphery where Wi-Fi access is not easy students should be provided with mobile data facilities almost free of cost. Effective online examination system should be innovated. Teachers and officials' efficiency should be increased in technological fields by imparting training programs. They should be encouraged to be technology savvy. Some activities should be conducted by maintaining physical distance and health issues.



## Photo Gallery

## Photo Gallery

## Citizen Chatter



Administrative Building



Academic Building-1





Bangabandhu Mural





Academic Building-South



ICT Lab



Modern Class Room





Shaheed Minar



College Play Ground





Badsha Mia Chatter



College Mosque





Academic Building- North



Principal (Captain) Rowshan Akther Hanif Hostel





Mother Terasa Hostel



Sheikh Fouzilatunnessa Mujib Hostel





Modern Class Room (Economics Department)



Department of Islamic History & Culture



Indoor Game (Table Tanis)



Indoor Games (Karom)





National Day





Genocide Remembrance Day



Tree Plantation





Tribute to 50<sup>th</sup> Years Independent Day



Tribute to Sheikh Russel





Covid-19 Leflet Distribution



Distribution of Winter Cloth